



Easy. Fast. Right.

Pay-as-you-go for Workers Comp — a smart billing option that gives customers the flexibility they need.

Quick Start Guide **5 Steps to Right Pay**

- 1 Quote on Commercial Edge as you would any other Workers Compensation risk.**
When you select Workers Compensation as your line of business, please check the box that indicates your intention of using the Right Pay billing option, which is available on policies with an estimated annual premium of \$1,000 or more. Don't worry... if you change your mind you'll have the opportunity to select a different billing option when you issue the policy.
- 2 If you like our quote, find out what reporting options are available for your customer.**
If your customer uses a payroll company, go to www.insurepaycertified.com to check if it is certified to directly transmit data. If it's not, you can work with the payroll company to become certified or, if that's not an option, the insured can self-report.
- 3 Be sure your customer is aware that we don't charge any fees for participation in this program.**
- 4 When you issue the policy, please provide contact information on the billing screen.**
You will be asked to provide the name, phone number and e-mail address of the business owner, president or partner. This individual will be contacted by e-mail to initiate and authorize the setup process for the Right Pay online portal. Once this has been done, access to the portal can be granted to additional employees.
- 5 We'll take care of the rest!** Let your customer know they will receive an e-mail link from InsureLinx to help them with the set-up process and verify employee classifications.

For more information, please contact your Marketing Representative
or e-mail us at: RightPay@uticanational.com

RIGHT PAY from Utica National –
www.uticarightpay.com

 **Utica National Insurance Group**
Insurance that starts with you.®

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