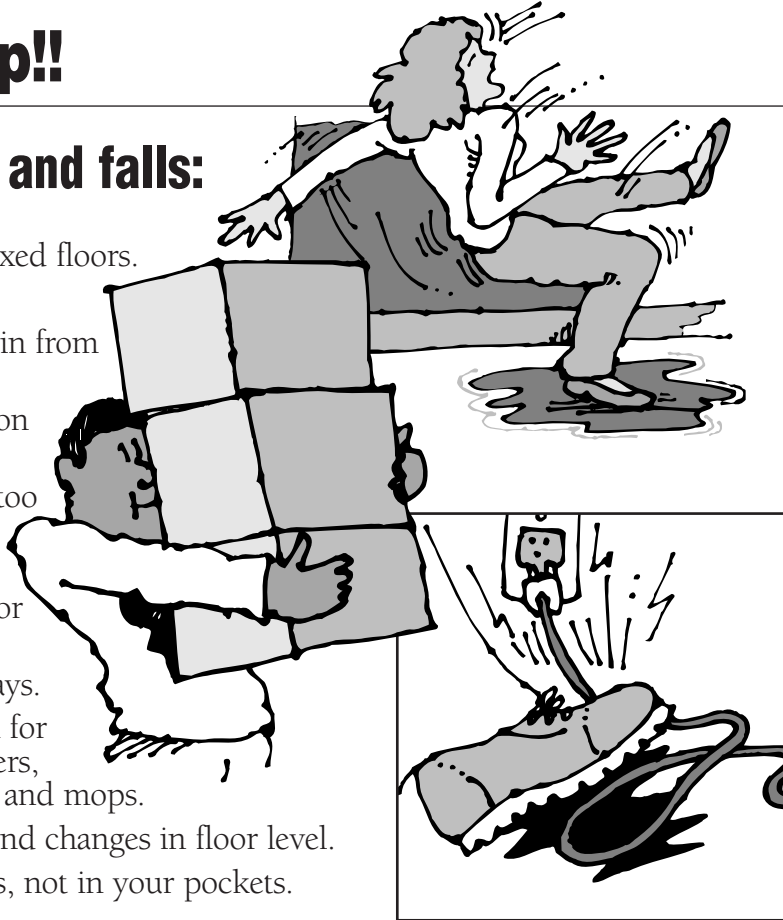


Watch Your Step!!

To avoid slips, trips, and falls:

- ✦ Walk carefully on wet and waxed floors.
- ✦ Clean up or report all spills.
- ✦ Wipe your feet when coming in from the rain or snow.
- ✦ Pick up ANYTHING you see on the floor.
- ✦ Don't carry a stack of objects too tall to see over.
- ✦ Use a safe stepladder to reach tall objects, not a box, chair, or countertop.
- ✦ Keep cords away from pathways.
- ✦ As you walk, check your path for anything sticking out—drawers, supplies, trash cans, brooms, and mops.
- ✦ Watch out for uneven floors and changes in floor level.
- ✦ Keep your hands at your sides, not in your pockets.

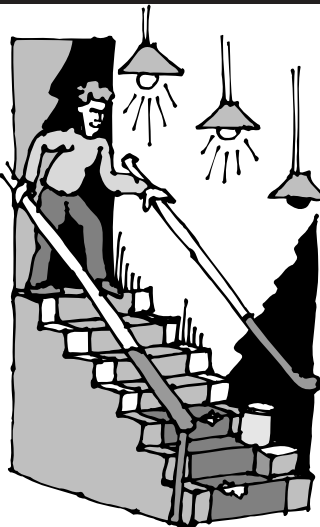


WALK-DON'T RUN!! WALK-DON'T RUN!! WALK-DON'T RUN!!

Stairway Safety

DO:

- ✦ Use handrails
- ✦ Watch out for loose or worn flooring
- ✦ Watch out for loose, torn, or worn carpet
- ✦ Report burned-out bulbs or poor lighting
- ✦ Pick up any foreign objects
- ✦ Pay attention to where you're going
- ✦ WALK!



DON'T:

- ✦ Store or throw anything on steps or stairways
- ✦ RUN!

Note:

Call _____
at _____
to report any maintenance problems.